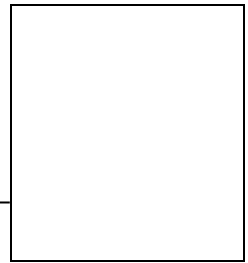




GHANA INSTITUTION OF ENGINEERING

Engineering Centre, 13 Continental Road, Roman Ridge, Accra. Digital Address: GA-088-0381. P. O. Box AN 7042, Accra-North, Ghana. Telephone No: +233-30-2760867, +233-50-4228610, Fax: +233-30-2772005
Email: Secretariat@ghie.org.gh, ghiecentre@yahoo.com, Website: www.ghie.org.gh



APPLICATION FORM FOR TRANSFER TO CLASS OF FELLOW

Attach 2 certified passport size photographs

Note: Full Members may ignore sections requiring information already available to the Institution

Read the notes under section 13 before completing this form

Member Number

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1. Personal Information

Surname	Sex M/F Date of birth (dd/mm/yyyy)
Other Names	Title (Dr/Mr/Mrs/Miss/Other)
Place of Birth	Nationality

Business Address
E-mail:
Business Telephone:

Address for communication (if different)
E-mail:
Home Telephone:

2. Academic qualification(s)

Date	Name of Institution (Tertiary Only)	Certificates Awarded	Year of Award

3. Date of Admission to Senior Professional Engineer Membership of GhIE: Day/ Month/ /Year
(Clause 6.1.1 Refers)

4. Membership of Other Professional Engineering Institutions

Name of Institution and Grade	Registration	Country

5. Engineering Career

You must provide a statement (About 1000 words) neatly typed and presented in chronological order, beginning with the earliest date, on the way your engineering career has developed. This should include an outline of work in which you have been personally engaged and a statement of your professional responsibilities. If engaged in research and development or in circumstances where results of your work are published, a list of available reports, or papers of any patents should be provided. If you are a design engineer, details of any important designs originated by you and details of any patents should be provided. The details that you give should be sufficient to indicate that you have within the last ten years attained a position of superior responsibility in the science and practice of engineering.

6. Contribution to Engineering Practice

6.1 Number and nature of engineering assignments of significance, personally involved in, including research and publications. Indicate responsible functions performed (Attach further details as necessary):

6.2 Number of engineering practitioners personally mentored/trained: Name at least five (5) engineering practitioners so mentored or trained:

No.	Organization/Establishment	From(year)	To(year)
1.			
2.			
3.			
4.			
5.			

7. GhIE Related Activities

7.1 Details of Participation in GhIE Events. (May attach further details as necessary).

1. _____

2. _____

3. _____

4. _____

5. _____

7.3 Other Assignments Undertaken for or on behalf of GhiE: (May attach further details as necessary).

1. _____

2. _____

3. _____

4. _____

5. _____

8. Continuing Professional Development (CPD) Other Seminars, Workshop, Conferences, etc. attended with dates. (May attached additional information)

1. _____

2. _____

3. _____

4. _____

5. _____

9. Position of Superior Responsibility

No.	Position Held	Organization	From	To
1				
2				
3				
4				
5				

NOTE: Applicant must have practised for at least Twelve years as an engineer, four of which must be in a superior position with oversight responsibility for substantial financial, material and human resources

10. Sponsors

FOR election to FELLOW: 2 Fellows must propose and be supported by 2 other Full Members.

We, the undersigned, propose/support the Candidate from personal knowledge as a person who has by his personal attainments acquired an established reputation as an engineer and whose admission as a Fellow will be in the interest of the Institution. (Article 6.1 Refers).

Proposers

Full Name	Grade	Membership No.	Signature and Date

supporters

Full Name	Grade	Membership No.	Signature and Date

11. Citation

Please provide below a citation of not more than 40 words, which briefly indicates the candidate's contribution to the profession. This citation may be completed by one of your proposers. *(Examples of such Citations may be obtained from the GhIE Secretariat*

12. Important undertaking to be signed by the applicant

I _____ the undersigned, in the event of my election to membership of the Ghana Institution of Engineering, will be governed by the constitution as they now are, or as they may hereafter be altered; and that I will advance the objects of the Institution as far as shall be in my power;

Provided that, whenever I shall signify in writing to the Council of the Institution that I am desirous of resigning from the Institution, I shall, after the payment of any arrears which may be due by me at that time, be free from this obligation.

Signed _____

Date _____

For office use:

<i>Executive Committee Recommendation:</i>	<i>Council Approval</i>
<i>Date:</i> _____	<i>Date:</i> _____
<i>Signature:</i> _____ <i>Executive Director Executive Director</i>	<i>Signature:</i> _____

GHANA INSTITUTION OF ENGINEERING (GhIE)

APPLICATION FOR TRANSFER TO THE CLASS OF FELLOW ASSESSMENT FORM

N

Date.....

NO	DESCRIPTION	REMARKS	
1	Personal Information	Verified and Correct	
2	Academic Qualifications	Verified And Correct	
3	Date of Admission to Senior Profession Engineer Membership (Minimum of 2yrs)	July 11, 1999, (13yrs)	
4	Membership of other Engineering Professional Bodies	Not Applicable	
5	Engagement in Science and Practice of Engineering (Minimum of 12yrs)	Verified And Correct	
6	Position of Superior Responsibility (Minimum of 4 yrs)	Verified And Correct	
7	Names (Referees) of five (5) Fellows of Good Standing, at least two (2) must belong to the Division as Applicant	Verified And Correct	
	SCORE POINTS	MAXIMUM SCORE	SCORES OBTAINED
8	Contribution to Engineering Practice	8	8
9	Number of Engineering Practitioners mentored (at least five (5))	8	8
10	Details of at least five (5) GhIE AGM	30	
11	Details of Standing Committee Membership served per Council Year (2.5pts/Council Year)	10	10
12	Other Assignments undertaken for on behalf of GhIE (2pts/Assignment)	10	10
13	Continuing Professional Development (CPD) on GhIE Seminars, Conferences, etc attended with dates (1Hr = 1CPD Point)	24	
14	Other Seminars, Conferences etc attended with dates (2pts/Seminar, Conference, etc)	10	
	TOTAL	100	36

“NOTE: THE APPLICANT SHOULD SCORE NOT LESS THAN 50 POINT OUT OF 100 POINTS FOR THIS APPLICATION TO BE PROCESSED”